



ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA

**Admission procedure for Master's Degree  
"Innovation and Organization of Culture and the Arts"- GIOCA - Academic Year  
2026/2027**

***English Abstract Version***

*This is an adapted translation in English of the original Call for Applications ("Bando di Ammissione") in Italian and it is made only for publicity purposes. To enforce the call, resolve any dispute and for all legal purposes only the Italian version will be valid, and will prevail in the exact interpretation of the rules contained within.*

<b>Course Code</b>	<b>Name of the Course</b>	<b>Class</b>	<b>Website of the programme</b>
6795	Innovation and Organization of Culture and the Arts	LM-76	<a href="#">GIOCA Website</a>

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This abstract contains the information related to the admission to the “Second Cycle Degree in **Innovation and Organization of Culture and the Arts**”, hereafter **GIOCA**.

- All the details related to the program GIOCA (Regulation, program profile, learning outcomes, study plan, contact details, etc.) are available on the website: <https://corsi.unibo.it/2cycle/gioca>
- **The Program is entirely taught in English.** Please note that **attendance at the GIOCA courses is compulsory.**
- To register for the application, a fee of **50,00 €** is required (see Section 3 of this abstract call).
- **Tuition fees** for the first academic year, exemptions and reductions are published on the UNIBO website: <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/tuition-fees-and-exemptions/tuition-fees>
- **Scholarships** or benefits provided by the University of Bologna can be found on these pages: <https://www.unibo.it/en/study/study-grants-and-subsidies/scholarships-and-funding-opportunities>

Er.Go is the Regional Authority for the Right to Higher Education in Emilia Romagna and was founded with regional law no. 15 of 27/07/2007.

It offers services to students and new graduates of the universities in Emilia Romagna, foreign students and new graduates on international mobility and research programs, researchers and professors from other universities or Italian or foreign research institutes. The call will be published around June/July 2026 on the website: [www.er-go.it](http://www.er-go.it).

## 1. TABLE OF DEADLINES AND GENERAL INFORMATION

The following table indicates the admission schedule and the related deadlines.  
**All deadlines are mandatory.**

<b>Application period</b>	From 17/Feb/2026 to 28/April/2026 at 1 PM (CET)
<b>List of admitted candidates to the interview</b>	By 29/May/2026
<b>Interviews (online)</b>	3-4-5/June/2026
<b>Admission ranking</b>	By 18/June/2026
<b>ENROLMENT period for admitted students</b>	From 23/June/2026-08/July/2026
<b>Publication of remaining available positions</b>	13/July/2026
<b>Deadline to state your interest online in participating in the reallocation positions procedure</b>	From 13/July/2026 to 15/July/2026
Enrollment of candidates admitted to the <b>first</b> reallocation positions procedure	From 16/July/2026 to 21/July/2026
Enrollment of candidates admitted to the <b>second</b> reallocation positions procedure	From 23/July/2026 to 29/July/2026
Enrollment of candidates admitted to the <b>third</b> reallocation positions procedure	From 31/July/2026 to 07/Aug/2026
<b>Deadline for Bachelor Graduation</b>	<b>By 31/Dec/2026</b>

For technical support in creating your institutional @studio.unibo.it credentials or if you encounter difficulties in using them:

<b>Studenti Online Help Desk</b>	<a href="mailto:credenziali.studio@unibo.it">credenziali.studio@unibo.it</a> Tel. +39 051 2080301
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For technical support in using Studenti Online platform:

<b>Send a request by clicking on this link</b>	<a href="https://sportelli.unibo.it/pages/home?redirect=%2Fhd-studenti">https://sportelli.unibo.it/pages/home?redirect=%2Fhd-studenti</a>
<i>or</i>	Tel. +39 051 2080301 Mon-Fri 9 AM-1 PM 2 PM-5 PM

For administrative information (Ex. Deadlines, open positions, enrollment...):

<b>Students Administration Office (Segreteria Studenti) of Economics, Management and Statistics</b>	<a href="http://www.unibo.it/SegreteriaStudenti">www.unibo.it/SegreteriaStudenti</a> Mail : <a href="mailto:segecosta@unibo.it">segecosta@unibo.it</a>
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For information regarding the course and information on the application:

<b>GIOCA Programme coordinator</b>	Mail: <a href="mailto:didatticascaravilli.gioca@unibo.it">didatticascaravilli.gioca@unibo.it</a>
<b>GIOCA Degree Program Tutor</b>	Mail: <a href="mailto:didatticascaravilli.tutorgioca@unibo.it">didatticascaravilli.tutorgioca@unibo.it</a>

For information for international students or students with degrees obtained abroad (e.g. eligibility of foreign qualifications for admission, pre-enrolment, visas and residence permits, economic benefits for international students...):

<b>International desk (Bologna)</b>	Mail: <a href="mailto:internationaldesk@unibo.it">internationaldesk@unibo.it</a> <a href="http://www.unibo.it/ContattiStudentiInternazionali">www.unibo.it/ContattiStudentiInternazionali</a> Tel. +39 051 2088101
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For information on enrolment of international students and students with a foreign qualification:

<b>International Students Administration Office</b>	Mail: <a href="mailto:segstudint@unibo.it">segstudint@unibo.it</a> <a href="http://www.unibo.it/SegreterieStudenti">www.unibo.it/SegreterieStudenti</a>
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For information on taxes and benefits:

<b>ASES – Settore Diritto allo Studio – Ufficio contribuzioni studentesche</b>	Mail: <a href="mailto:ases.contribuzionistudentesche@unibo.it">ases.contribuzionistudentesche@unibo.it</a>
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## 2. AVAILABLE POSITIONS

For the 2026/2027 academic year, the GIOCA Master's Degree program will admit a total of **50** students:

- **n. 25** positions are reserved for Italian candidates and candidates who are citizens of the European Union, or from countries with comparable qualification;
- **n. 25** positions are reserved for non-EU candidates, resident from outside the EU (International students group)

Carefully check to which of the above groups you belong to on this page:

<https://www.unibo.it/en/international/Who-are-international-students>

- If the positions reserved for non-EU candidates residing abroad are not fully covered, they will be made available to candidates who are citizens of the European Union, or from countries with comparable qualification.
- In the case of a candidate holding **dual citizenship**, with one being Italian or European, **the Italian or European citizenship will take precedence**. The candidate will then compete for positions reserved for citizens of the European Union.

## **\*\*STUDENTS WITH A NON-ITALIAN BACHELOR'S DEGREE**

**Non-EU students** applying for the GIOCA admission procedure (see the following articles) must contact the Italian Embassy or Consulate in the country where their degree was issued as soon as possible, and no later than the deadline set by the Ministry of Foreign Affairs. They must follow the procedure below in case of admission and enrollment:

**1) Apply for the pre-enrolment procedure** of GIOCA program for the 2026/27 academic year, through the Italian consulate or embassy.

Specifically, they must:

- Submit a pre-registration application to the Italian diplomatic representation via the [www.universitaly.it](http://www.universitaly.it) website;
- Hold a qualification that grants the access to university studies.

**2) All students holding a foreign qualification** must prepare the necessary documents for **enrollment** and apply for the '**Declaration of Value**' ('Dichiarazione di valore') at the relevant embassy or consulate.

Please check the list of the required documents here: <http://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/declaration-of-value>.

If a candidate holding a European qualification has the **Diploma Supplement**, they can enroll without needing to have the qualification validated by the Embassy.

**3) Once admitted**, candidates must obtain a Study visa (enrolment/university) and request a residence permit for study purposes to stay in Italy and enroll at the University. While awaiting the approval of the residence permit, candidates will be admitted and *enrolled conditionally* until the permit is granted (*sub-condizione*).

During enrollment, candidates must upload the documents related to their foreign qualification on Studenti Online by selecting '*Call for applications, then Matriculation for the 2026/27 academic year - document upload for international students with foreign qualifications.*'

Upon arrival at the University of Bologna, candidates must schedule an appointment with the International Student Administration Office to present the original copies of their documentation. (See contacts at the bottom of this page: [Student Administration Offices](#))

<https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/student-administration-offices>

**NOTE: Your official admission is contingent upon the positive evaluation of the original documents upon your arrival in Italy.** The competent Italian diplomatic authority (Embassy or Consulate) will process your documents, and once in Italy, the University of Bologna's Administration Office will review your original documents, which must be properly translated and validated. **Only after these documents are positively assessed will your enrollment be finalized.**

### 3. ADMISSION REQUIREMENTS

To be admitted to GIOCA, candidates must meet the following **entry requirements**:

1) Hold at least a **first-level degree (Bachelor's)** or an equivalent **three-year degree** :

**1a) For students with a foreign Bachelor's degree obtained outside Italy**, the following conditions apply:

- The degree must be a first-level degree (Bachelor's) or an equivalent qualification in any discipline from a recognized foreign university, with a **minimum duration of three years**; the selection Committee will evaluate your studies and background.
- Students who have not yet completed their Bachelor's degree (three years) may still participate in the selection process, but **they must graduate by December 31st, 2026**.

**1b) For students with an Italian degree, it is also necessary to hold a degree in one of the following fields:**

- L1 CULTURAL HERITAGE
- L-3 DISCIPLINES OF FIGURATIVE ARTS, MUSIC, PERFORMING ARTS AND FASHION
- L-5 PHILOSOPHY
- L-10 HUMANITIES
- L-11 MODERN LANGUAGES AND CULTURES
- L-20 COMMUNICATION SCIENCES
- L-36 POLITICAL SCIENCE AND INTERNATIONAL RELATIONS
- L 43 TECHNOLOGIES FOR THE CONSERVATION AND RESTORATION OF CULTURAL HERITAGE

**EX D.M 509/99:**

- CLASS 13 CULTURAL HERITAGE SCIENCES
- CLASS 23 SCIENCES AND TECHNOLOGIES OF FIGURATIVE ARTS, MUSIC, ENTERTAINMENT AND FASHION
- CLASS 29 PHILOSOPHY
- CLASS 05 HUMANITIES
- CLASS 11 MODERN LANGUAGES AND CULTURES
- CLASS 14 COMMUNICATION SCIENCES
- CLASS 15 POLITICAL SCIENCE AND INTERNATIONAL RELATIONS

- CLASS 41 TECHNOLOGIES FOR THE CONSERVATION AND RESTORATION OF CULTURAL HERITAGE

**Alternatively**, if you do not have a degree in the above-mentioned classes, it is required to have acquired at least **40 credits (CFU)** among the following scientific disciplinary sectors (SSD):

- SECS-P/01 Political Economy,
- SECS-P/02 Economic Policy,
- SECS-P/03 Financial Science,
- SECS-P/05 Econometrics,
- SECS-P/10 Business Organization,
- SECS-P/11 Economics of Financial Intermediaries,
- SECS-S/01 Statistics,
- SECS-S/03 Economic Statistics,
- SECS-S/04 Demography,
- SECS-S/05 Social Statistics,
- SECS-S/06 Mathematical Methods of Economics and Actuarial and Financial Sciences,
- AGR/01 Rural Economics and Appraisal
- ING-IND/35 Economics and Management Engineering,
- ING-INF/05 Information Processing Systems,
- INF/01 Computer Science,
- MAT/03 Geometry,
- MAT/05 Mathematical Analysis,
- IUS/04 Commercial Law,
- IUS/05 Economic Law.
- IUS/09 Institutions of public law
- IUS/10 Administrative Law
- M-GGR/01 Geography
- M-STO/01 Medieval History
- M-STO/02 Modern History
- M-STO/04 Contemporary History
- SPS/07 General Sociology
- SPS/08 Sociology of Cultural and Communication Processes
- ICAR/15 Landscape Architecture
- ICAR/18 History of Architecture
- SECS-P/07 Business Administration,
- SECS-P/08 Economics and Business Management,
- SECS-P/09 Corporate Finance

**Note:** The evaluation of foreign qualifications for admission to the selection process is based solely on the educational objectives and programs outlined in the documentation submitted. **Formal verification of foreign qualifications** will be carried out by the International Student Office in Bologna **after payment of the first installment of the enrollment fee and submission of all required documentation in original form.**

**All students who have not yet completed their first-level degree (Bachelor's) may participate in the selection process, but they must graduate by December 31<sup>st</sup>, 2026. Applicants who do not graduate by this date, or who fail to complete their enrollment by the specified deadlines, will lose their right to enroll in the GIOCA program.**

**2) English language proficiency is required.** Candidates must have a minimum of a B2 level, or its equivalent, to be eligible for the selection process.

Proof of English language proficiency (minimum B2 level) can be demonstrated by submitting any one of the following:

- Certificates: TOEFL, IELTS, Cambridge English Language Assessment, Trinity College London, OOPT test, issued **no longer than 6 years prior to the deadline for application**. To check the correspondence with the B2 level, please refer to the conversion table available at [Riconoscimento idoneità linguistica — Centro Linguistico di Ateneo - CLA](#)
- Completion of a first or second cycle degree taught in English. This information must be **clearly stated** in the documentation submitted by the candidate. It may, for example, be included in the transcript or degree certificate, or in a document issued by the institution;
- Completion of a B2 level English exam as part of the previous academic study plan. Upload either a certificate of proficiency or a transcript showing the exam and level. A transcript that only states 'English language' without referencing the level on the list of exams is not acceptable as proof of language proficiency. If the transcript does not include this level information, you must also attach a signed letter from your teacher or the CLA confirming that you achieved at least a B2 level by passing the exam.
- Be a native English speaker, i.e. an Italian citizen or a foreign national with the ability to express themselves naturally in English due to their family background or linguistic experience. This information must be explicitly stated in a **self-declaration** of native speaker status, to be uploaded on SOL.
- B2 certificate issued by CLA (University language centers such as CLA);

#### 4. APPLICATION TO THE ADMISSION PROCEDURE

All candidates must register for the selection test on the Studenti Online website ([www.studenti.unibo.it](http://www.studenti.unibo.it)) within the strict deadline of **April 28, 2026, at 1 PM (CET)**, following the procedures below:

1. Register on the [Studenti Online](http://www.studenti.unibo.it) website ([www.studenti.unibo.it](http://www.studenti.unibo.it))

**a) If you have a SPID digital identity** (for more information, visit [www.spid.gov.it](http://www.spid.gov.it)), you can use it to register on Studenti Online by selecting the 'Register' button and then the 'Enter with SPID' button. The system will automatically retrieve your personal data from SPID and, upon completion, will generate your name.surname@studio.unibo.it credentials.

**b) If you do not have an SPID digital identity**, you must register on Studenti Online by selecting the 'Register' button and entering your personal information. Once completed, the system will create your name.surname@studio.unibo.it credentials.

For foreign students who do not have a tax code, go to the 'International Student Registration' section and follow the instructions until your institutional credentials are created. After your first login, the system will prompt you to set a personal password.

**IMPORTANT: remember and keep your institutional credentials for the entire duration of your career, as they will be required at every access to your personal profile on [www.studenti.unibo.it](http://www.studenti.unibo.it) ;**

2. Click on “Register for an entrance exam”; select “Second cycle degree Programme” and then select “Innovation and Organization of Culture and the Arts - GIOCA” and then “Next”;
3. Upload all the required documents in **.pdf** format and fill out the declarations.
4. Pay the application fee (**50,00 €**) **within the above-mentioned deadline (April 28, 2026, at 1 pm)** exclusively through one of the methods indicated on [www.studenti.unibo.it](http://www.studenti.unibo.it) (other methods are not accepted).

**The application fee cannot be refunded in any case.**

**NOTE: The registration for the selection is valid only after the payment of the contribution. Only candidates who have completed the registration, uploaded the required documents, and paid the corresponding contribution within the specified deadlines and according to the procedures described above will be admitted to the selection.**

For support in using Studenti Online platform, you can submit a request by visiting <https://sportelli.unibo.it/hd-studenti> or calling +390512080301, available Monday through Friday from 9:00 a.m. to 1:00 p.m. and from 2:00 p.m. to 5:00 p.m.

For assistance in creating your institutional @studio.unibo.it credentials or if you encounter difficulties in using them, please send an email to [credenziali.studio@unibo.it](mailto:credenziali.studio@unibo.it) or call +390512080301.

#### **LIST OF THE REQUIRED DOCUMENTS (all files must be in PDF format)**

- 1) Curriculum Vitae (by filling out the **mandatory 'CV Form'** published here: <https://corsi.unibo.it/2cycle/gioca/how-to-enrol>). Please note that this document must be in English;
- 2) A copy of a valid identity document (ID or passport);
- 3) For non-EU students: a copy of the permit of stay, if you already own it;
- 4) English language certificate or equivalent. Candidates must have a minimum B2 level or equivalent to be admitted to the selection procedure (see Section 3 – Admission requirements);
- 5) A transcript of the **First Cycle Degree (Bachelor's)**, including a list of exams and grades, or any certification mentioned in the CV;

**NOTE:** Students (graduating/graduated) from the University of Bologna can view their transcript, which they must select to confirm the possession of the degree; furthermore, they must indicate this status in the 'CV FORM'

- 6) Optional: Excel Form with the indication of the 40 CFU in the scientific sectors (SSD) for students with an Italian Degree (published here: <https://corsi.unibo.it/2cycle/gioca/how-to-enrol>)
- 7) Optional: Any other documentation certifying the candidate's training activities or acquired skills.

## 5. REQUEST FOR ADAPTATION TO THE ADMISSION PROCEDURE

Candidates who wish to request accommodations for the admission test, including any specific equipment in relation with their disability or condition, must submit their request by the application deadline for the selection.

Check more information here: <https://site.unibo.it/studenti-con-disabilita-e-dsa/en>

**Accommodations** may consist of:

- **Extra time:** 30% for candidates with specific learning disabilities (SLD) and other developmental disorders; 50% for candidates with civil disability or impairments certified under Law 104.
- **Use of aids**, such as text-reading tools, non-scientific calculators, or other accommodations based on individual needs and certification..

For a list of possible accommodations, please consult the accommodation request form. If the requested accommodation cannot be provided due to organizational constraints or legal obligations, an equally effective alternative will be arranged.

To apply for accommodation, please follow the procedure below :

- Go to Studenti Online ([www.studenti.unibo.it](http://www.studenti.unibo.it)) in the "Ongoing Requests" detail section of the main page;
- Download and fill out the "Accommodation Request Form";
- Upload, in the dedicated section, the filled "Accommodation Request Form" (in pdf format);
- Upload, in the dedicated section, the required specialist documentation as indicated below, such as:

- Diagnosis of Specific Learning Disabilities (SLD), according to Law 170/2010, issued by the National Health Service, an accredited private center or a private specialist accompanied by a compliance document issued by the National Health Service.

The documentation must be no older than three years or drawn up after the age of 18.

In view of the emergency that has led to a reduction in the activities of the NHS clinics, for requests for adaptations for admission tests, the diagnoses of SLD, referred to in Law no. 170/2010, will be admitted, even if issued more than three years ago. The Service reserves the right to request, after enrolment, an updated diagnosis or at least a written test certifying that it is awaiting renewal.

For further details, please refer to the website page: <https://site.unibo.it/studenti-con-disabilita-e-dsa/en/for-students>

- Documentation issued by an NHS specialist certifying a different type of specific developmental disorder affecting learning; ;
- Certification of disability according to **Law 104/92**;
- Certification of **civil disability**;
- Medical documentation, drawn up by a specialist, certifying the presence of health conditions (physical and/or mental) that may lead to an inability, even temporary, to study and carry out the test.

(NOTE: If you have both Law 104 Certification and other medical documentation, it is important to present both).

Candidates **with disabilities or SLD residing in foreign countries**, who intend to request any accommodations, must present the **legalized certification** (or with Apostille where applicable), certifying the status of disability or SLD issued in the country of residence, accompanied by an official translation exclusively in Italian or English.

The certifications are reviewed by the competent authorities to verify that the documentation confirms a disability or specific learning disorder recognized by Italian legislation. If the documentation is incomplete or illegible, additional information will be requested via email to the institutional address [nome.cognome@studio.unibo.it](mailto:nome.cognome@studio.unibo.it). The requested documents must be submitted within the strict deadlines specified in the communication.

**ATTENTION: BEFORE FINALIZING THE REGISTRATION FOR THE TEST, ENSURE THAT YOU HAVE UPLOADED THE ACCOMODATION REQUEST FORM AND THE HEALTH DOCUMENTATION.**

**Candidates who do not submit their request within the deadlines indicated in the call for applications or who do not send any additional documents requested within the deadlines indicated by the Service for Students with Disabilities and SLD, will be unable to grant the requested accommodations.**

The accommodations granted are always communicated via email by the Student Administration Office. For clarifications regarding the accommodation request procedure, you can contact the Service for Students with Disabilities and SLD at the email address [ases.adattamentiammissione@unibo.it](mailto:ases.adattamentiammissione@unibo.it).

## 6. SELECTION CRITERIA AND SKILLS ASSESSMENT

The admission procedure will be held in **two phases**:

- Phase 1)**     **Evaluation of CV and qualifications** and of the other submitted documents;  
**Phase 2)**     **Interview**, for those who pass the part 1), to evaluate the commitment, attitude and skills of the candidates and to ascertain the level of English.

### **Phase 1: Evaluation of CV and qualifications (min 25 points/40 points)**

- Academic merit: up to 15 points.
- Consistency of the candidate's curriculum with the educational objectives of the GIOCA program: up to 25 points.

**Candidates who achieve a minimum score of 25 out of 40 points in the curriculum evaluation (Phase 1) will be admitted to the interview (Phase 2).**

**By May 29<sup>th</sup>, 2026**, the list of candidates admitted to the interview will be published on [Studenti Online](#). Candidates will be able to consult this list using their username and password, provided during the registration phase for the test (see section 3).

**This will be the sole means of official notification.**

### **Phase 2- Interview (max 60 points)**

The second part of the selection process is an interview designed to assess the candidate's personal commitment, attitude, and skills, as well as their level of English proficiency. The Selection Committee will also evaluate the candidate's ability to work in teams, solve problems, and engage in social interactions.

**The interviews will be held on June 3 and 4, 2026 and might continue on June 5 online on Microsoft Teams platform. Detailed instructions will be provided when the list of candidates admitted to the interview is published and will be available solely on Studenti Online.**

The Selection Committee, appointed by the Department of Management Council upon the proposal of the Degree Programme Board, consisting of at least three regular members and substitutes selected from the faculty and research staff associated with the program, will ensure the proper conduct of the admission procedure.

The Selection Committee will verify the identity of each candidate and check that the personal data in the identification document matches the information provided by the candidate during the registration process for the admission procedure.

**Candidates are therefore reminded to preferably bring the same identification document used during the registration process for the test.**

## 7. ADMISSION RANKING

Upon completion of both phases of the admission procedure, two general merit rankings will be compiled, expressed in hundredths, separated for each group (EU and NON EU students).

- Candidates who score less than 25/40 in Phase 1 of the test (Curriculum Evaluation) will not be admitted to Phase 2 of the test (Interview) and will not be able to enroll in the Master's degree program 'Innovation and Organization of Culture and the Arts' – GIOCA.
- Candidates who achieve a total score below 60/100 (Phase 1 + Phase 2) will not be able to enroll in the Master's degree program GIOCA.

**Candidates who achieve a total score (sum of the scores obtained in the curriculum evaluation and the interview) of 60/100 or higher (with at least 25/40 in the curriculum evaluation) will be considered eligible and placed on the ranking list. In the case of a tie, priority will be given to the younger candidate.**

The **rankings** will be posted on [www.studenti.unibo.it](http://www.studenti.unibo.it) by **June 18, 2026**.

**Note: The publication of the rankings on Studenti Online will be the sole means of official notification regarding the outcome of the test.**

## 8. ENROLMENT PROCEDURE (for those students deemed eligible in the admission ranking)

### A. Students enrolling for the first time

The admitted candidates must complete the enrolment process (and pay the first tuition fee) **by the date of the [Table of deadlines](#)** otherwise, they will lose their eligibility, regardless of the reasons for the delay, and their positions will be offered to other eligible candidates from the ranking list.

**Within the deadline** the candidate must:

1. Go to Studenti Online ([www.studenti.unibo.it](http://www.studenti.unibo.it)) using the credentials received during the application procedure;
2. Select “ENROLMENT” - “Second cycle degree Programme” - “Innovation and Organization of Culture and the Arts - GIOCA”;
3. Enter the required data and attach a passport-sized photograph of your face. Please note that in case of false declarations, in addition to facing the penalties established by Article 496 of the Penal Code, the individual will automatically forfeit the right to enrollment and any benefits obtained, with no right to a refund of any amounts paid;
4. **Complete the payment of the enrollment tuition fee** only through the following online service: [www.studenti.unibo.it](http://www.studenti.unibo.it)

Students who have not completed their first level degree (Bachelor's) are enrolled under condition and must deliver the appropriate graduate certification by the ultimate deadline of **December 31<sup>st</sup>, 2026**, or their enrolment will be void.

**Students with a civil disability certificate of 66% or higher, or with a certification under Law 104/92**, in order to be exempt from fees, must submit the certificate attesting to their condition to the Student Administration Office of Economics, Management, and Statistics. (<https://www.unibo.it/en/services-and-opportunities/scholarships-and-fee-waivers/exemptions-and-incentives/exemptions-for-students-with-disabilities>).

Students requesting **recognition of previous studies**, after enrolment and **by November 26, 2026**, must submit the request for course shortening according to the guidelines and deadlines provided on the page <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/course-shortening> to the Student Administration Office of Economics, Management, and Statistics.

By accessing with SPID or CIE credentials and using them during enrolment, after making the payment, the university career will be activated automatically without any further steps.

With the activation of the career, students will be able to use services such as submitting the study plan, booking exams, accessing the Wi-Fi network and online library resources, and taking administrative actions (course transfer, transferring to another university, withdrawing from studies). An email will also be sent allowing students to print their badge, following the provided instructions.

**IMPORTANT:** from September, after the registration on [www.studenti.unibo.it](http://www.studenti.unibo.it) students can book an appointment to complete the enrolment at the Administration office (provided that the first instalment rate has been paid before the deadlines indicated).

**Students falling under the categories listed below must verify the following in order to complete their enrollment:**

- **If you are a non-EU equivalent citizen with a qualification obtained in Italy:**
  - You must send a copy of the valid residence permit (for Italy) that allows the equivalence to the Student Administration Office of Economics, Management and Statistics
- **If you are a non-EU equivalent citizen with a qualification obtained abroad:**
  - you must submit the documentation for admission to the course (e.g., qualification, transcript, etc.) translated and verified for authenticity and recognition where required (Translation, authenticity, and value of foreign qualifications): <https://www.unibo.it/en/study/enrolment-fees-and-other-procedures/degree-programmes/translation-authenticity-and-value-of-foreign-qualifications>
  - You must upload the documents related to your foreign qualification on Studenti Online in the “Calls” section by selecting '*Enrolment a.y. 26\_27 - Uploading Documents for International Students and Students with Foreign Qualifications.*'
  - You must schedule an appointment with the International Student Secretariat at the University of Bologna to present the original documentation no later than **26<sup>th</sup> February 2027**.
  - You must send a copy of the valid residence permit (for Italy) that allows the equivalence to the Student Administration Office of Economics, Management and Statistics;

- **If you are a NON-EU student residing abroad with a qualification obtained abroad:**
  - check the information on pre-enrolment, visa and permit of stay at: <https://www.unibo.it/en/study/enrolment-fees-and-other-procedures/degree-programmes/enrolling-in-a-second-cycle-degree-programme-foreign-qualification>
  - you must submit the documentation for admission to the course (e.g., qualification, transcript, etc.) translated and verified for authenticity and recognition where required (Translation, authenticity, and value of foreign qualifications): <https://www.unibo.it/en/study/enrolment-fees-and-other-procedures/degree-programmes/translation-authenticity-and-value-of-foreign-qualifications>
  - You must upload the documents related to your foreign qualification on Studenti Online in the “Calls” section by selecting 'Enrolment a.y. 26\_27 - Uploading Documents for International Students and Students with Foreign Qualifications.'
  - you must schedule an appointment with the International Student Secretariat at the University of Bologna to present the original documentation no later than **26<sup>th</sup> February 2027**.

**PLEASE NOTE:** Carefully check who are considered non-EU equivalent students and which types of residence permits allow for equivalence on the page <https://www.unibo.it/en/international/who-are-international-students>

**ATTENTION:** Admission and subsequent acceptance by the University do not automatically grant the right to complete enrollment, even if an entry visa is obtained, the candidate is physically present in the country, or they are eligible for and/or have received scholarships or financial contributions of any kind. The candidate's acceptance is conditional, allowing them to begin teaching activities. **To finalize enrollment, it is necessary to verify the actual validity of the foreign qualification and the authenticity of the submitted documentation.** The formal verification of the qualification will be carried out by the International Student Secretariat Administration Office of the University of Bologna, following the payment of the first enrollment installment and submission of the original documents. **No later than 26<sup>th</sup> February 2027.**

- **If you want to apply for simultaneous enrolment in two courses of study**, you must check on [Simultaneous Enrolment in different programmes](#) if you can do it and how to do it.

## **B. Students from other degree programs from other universities**

Candidates who have been selected and are currently enrolled at another university and wish to transfer to GIOCA must:

1. Enrol following the procedure (described in Article 8-point A) selecting the option to transfer from other university and paying the first instalment;
2. Provide the transfer request to the original university according to their deadlines.

The candidate will be required by the Student Administration office to pay also a transfer fee once the documents from the original university are received.

Check the instructions here: <http://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/transferring-to-the-university-of-bologna>

### **C. Students from other degree programs at the University of Bologna**

Candidates who have been selected and are currently enrolled in other degree programs at the University of Bologna must:

1. Enrol following the procedure (described in Article 8-point A) selecting the option to transfer from other university and paying the first instalment within the deadline;
2. Starting **from July 22nd, 2026**, and **no later than the deadline of August 7, 2026**, they must complete the online course transfer request following the instructions available on Studenti Online ([www.studenti.unibo.it](http://www.studenti.unibo.it)) and pay the transfer fee.

Check the instructions to follow on <http://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/changing-study-programme-within-the-university-of-bologna/changing-study-programme-within-the-university-of-bologna>

### **ADDITIONAL INFO**

For any technical problem during the enrolment, candidates can contact the

For support in using Studenti Online, you can submit a request by visiting <https://sportelli.unibo.it/hd-studenti> or calling +390512080301, available Monday through Friday from 9:00 a.m. to 1:00 p.m. and from 2:00 p.m. to 5:00 p.m.  
For assistance in creating your institutional @studio.unibo.it credentials or if you encounter difficulties in using them, please send an email to [credenziali.studio@unibo.it](mailto:credenziali.studio@unibo.it) or call +390512080301.

Students enrolling with sub condicione, by **December 31<sup>st</sup>, 2026**, must provide to the Student Administration office the certificates related to the first level degree, via email to [segecosta@unibo.it](mailto:segecosta@unibo.it) or via fax +39 051 2086226.

Students holding a foreign diploma must bring to the Registrar office all the original documents (including the BA diploma and the Declaration of Value) or the DIPLOMA SUPPLEMENT (if available).

## **9. ENROLMENT FOR UNALLOCATED POSITIONS**

Upon conclusion of the enrolment process, the unallocated positions can then be covered through the established process for the enrolment for reallocation positions procedure.

<b>Publication of remaining available positions</b>	13/July/2026
<b>Candidates in the ranking must indicate online their willingness to be enrolled (SOL)</b>	From 13/July/2026 to 15/July/2026
Beginning of enrollment of candidates admitted to the <b>first</b> reallocation positions procedure	From 16/July/2026
Deadline of enrollment of candidates admitted to the <b>first</b> reallocation positions procedure	21/July/2026

On July 13 after the ENROLMENT deadline, the Student Administration office will publish on [www.studenti.unibo.it](http://www.studenti.unibo.it) the number of available (unallocated) positions.

**Candidates included in the ranking list who are eligible and willing to enroll to GIOCA must confirm it on [www.studenti.unibo.it](http://www.studenti.unibo.it) within July 15<sup>th</sup>, 2026, entering the password and account received during the registration.**

**IMPORTANT:** candidates that do not indicate on Studenti Online from 13 July to 15 July 2026 their willingness to enroll to GIOCA will be excluded by the rolling procedure and will lose their right to enroll.

Candidates in "Not eligible", "Absent" or "Excluded" status cannot participate in the retrieval of places.

The list of the admitted students after the first procedure will be posted on [www.studenti.unibo.it](http://www.studenti.unibo.it) **by July 16<sup>th</sup>, 2026.**

Admitted students after this first rolling procedure **must complete their ENROLMENT within July 21<sup>st</sup>, 2026** following the instructions described above (7 - ENROLMENT PROCEDURE).

#### FURTHER ENROLMENT FOR OPEN POSITIONS

If, after July 21st, there are still available places, the same process will be applied for the rolling ENROLMENT following the deadlines indicated below.

Enrollment of candidates admitted to the <b>second</b> reallocation positions procedure	From 23/July/2026 to 29/July/2026
Enrollment of candidates admitted to the <b>third</b> reallocation positions procedure	From 31/July/2026 to 07/Aug/2026

## 10. FINAL NOTES

The person responsible for the administrative process is the Head of the Student Administration Office: Dr. Silvia Spada.

The privacy regulation is available here: [www.unibo.it/PrivacyBandiCds](http://www.unibo.it/PrivacyBandiCds)